

# 2022 HK Intergroup Annual Report



Prepared for: Inland Revenue Department, The Government of the Hong Kong Special Administrative Region of the People's Republic of China

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### 1. The Preamble of Alcoholics Anonymous

“Alcoholics Anonymous is a fellowship of people who share their experience, strength and hope with each other that they may solve their common problem and help others to recover from alcoholism. The only requirement for membership is a desire to stop drinking. There are no dues or fees for A.A. membership; we are self supporting through our own contributions. A.A. is not allied with any sect, denomination, politics, organization or institution; does not wish to engage in any controversy, neither endorses nor opposes any causes. Our primary purpose is to stay sober and help other alcoholics to achieve sobriety.”

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#### A.A. Preamble, 1947 (Amended 2021)

### 2. Letter from the Chairperson

Dear A.A. Friends and Fellows,

I am pleased to present the 2022 Annual Report for Hong Kong Intergroup (HKIG), a charitable, not-for-profit service office of Alcoholics Anonymous in Hong Kong (HKAA). Our mission is to help alcoholics, in and outside the rooms of our fellowship, to recover from the disease of alcoholism.

During 2022, our fellowship continued to rise to the challenge of helping alcoholics find recovery. Conditions returned to normal in the latter part of the year. The Covid-19 pandemic and the group gathering regulations that were instituted by the HK government since 2020 were eased or lifted. We were able to react accordingly with our meetings and other activities. Our fellowship strives to be available at all times to those who want to stop drinking, whether they join a meeting in person, connect with other alcoholics on-line or contact our Phone Hotline, WhatsApp or WeChat channels. Our pledge is to be responsible and to be there to lend a hand.

Hong Kong Intergroup is the body that connects and serves the eighteen A.A. groups in Hong Kong. We are mostly funded by donations from these groups and its members, with a small additional income from the sale of A.A. literature. This funding enables HKIG to operate the A.A. Hong Kong website ([aa-hk.org](http://aa-hk.org)), 24-Hour Hotline (9073 6922), place public service announcements for A.A., pay the salary of a part-time manager, conduct education in the community, organize literature orders for our members, and much more.

As recovering alcoholics, we know that we owe our sobriety - and our lives - to A.A. having been there when we needed it most, at our ‘rock bottom’. That’s why our fellowship is deeply committed to being open and accessible to everyone in our community. As the A.A. Responsibility Statement puts it: “I am responsible, when anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there, and for that I am responsible.” Indeed, one of the principles of A.A. is that we help to maintain and improve our own sobriety by passing on our experience, strength and hope to others, especially newcomers. “Service keeps us sober.”

Historically, our fellowship has been built around face-to-face meetings, which enable alcoholics to recover through listening to, and sharing with, each other. The first A.A. meeting in Hong Kong was held at the Mariners’ Club in Tsim Sha Tsui in 1969 by two British expatriates. A few weeks later, the first Chinese member joined. We conducted our first ever Membership Census in 2022 and the summary results follow later in this report. Needless to say our society has grown exponentially from that first group and few fellows in 1969.

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## HONG KONG INTERGROUP



Now that we are 53 years into our mission here in Hong Kong, there are over 45 A.A. meetings every week in the region, in both English and Cantonese. As the pandemic restrictions began to wind down in 2022, we slowly returned to our core face-to-face meetings. Even so, we still held 1,145 meetings via Zoom in 2022 to meet the needs of the community. Virtual meetings hosted in Hong Kong were often joined by A.A. members from around the world. Many were former residents joining in to reconnect with local fellows. For much of 2022, we were able to offer physical and virtual meetings, with some meetings being held in hybrid format to accommodate as many fellows as possible.

In spite of in-person meetings being disrupted at times in 2022, requiring us to make use of digital channels for receiving donations, HK Intergroup's financial position remains secure. We received HKD 97,727 of income in 2022 versus HKD 109,201 of expenditure, leaving us with HKD 111,001 of cash in our bank account due to allocations and reserves carried forward from 2021. Our expenditures increased in 2022 because our new tax-exempt status gave us access to advertising programs only available to NGO registered societies here in Hong Kong. One of these successful programs was our cooperation with the MTR Corporation Limited in the final quarter of 2022. Our public service announcement posters were widely displayed throughout the MTR transportation system from late October into the Holiday season.

We have also continued our other efforts to educate the professional and educational community about alcoholism and how A.A.'s Twelve Step program can help alcoholics to recover. For example, we hosted medical students from Chinese University of Hong Kong at our meetings and cooperated with KELLY Group's alcohol awareness program by sending members to visit participating schools. This awareness-building work is essential because alcoholism remains as serious a problem as ever in our community. We received 448 incoming calls or messages and 182,044 visits to our website during 2022. The hand of A.A. was outstretched to them all with an offer of help.

It is my privilege to have served A.A. as the Chairperson of Hong Kong Intergroup over the past two years, but I do not lead the fellowship, nor does anyone else. We are but trusted servants. This decentralized structure challenges everyone in A.A. to find their own way to serve other alcoholics, according to their willingness, talents and availability. I believe that this approach, firmly grounded in the Twelve Traditions of our fellowship and supported by each member's conception of a power greater than themselves, means that HK Intergroup and A.A. in Hong Kong will continue to provide an essential service to the local community in 2023 and beyond.

Yours in service,

Jim Justice

Chairperson

Hong Kong Intergroup

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### 3. Key Information and Officers of Record

#### **Society Registration Information:**

Name of Society: Hong Kong Intergroup

Registration Number: REF.CP/LIC/SO/19/34179

IR File No. 91/15953

First registered 19 June 2006 with the Hong Kong Police Licensing Unit

Current Registered Address:

Room 306

3/F Wing Tat Industrial Building

12 Wang Tai Road

Kowloon Bay, Kowloon

Correspondence Address:

P.O. Box 28205

Gloucester Road Post Office

Wan Chai, Hong Kong

Officers of Record as of 31 July 2021:

Chairman: Justice, James Michael

Vice Chairman: Li, Yung Alexander

Secretary: Jack, Celia Anne

**Note: Full details of registered officers are on file with the Hong Kong Police Force**

Banking Facilities:

HSBC account: 808384952001

Intergroup also operates an HSBC PayMe facility connected with its current account and a PayPal account linked to hongkongintergroup@gmail.com.

A.A. General Service Office (GSO), World Service Registration Number:

Hong Kong Intergroup Service Number 670768

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#### 4. A.A. Groups holding meetings in Hong Kong

##### **Member groups of HKAA:**

This is a complete list of all 18 A.A. groups that were operating in Hong Kong in 2022.

Cantonese Women's Group

Hong Kong and Kowloon Group

Humble in Hong Kong Group

Tsim Sha Tsui Group

Sai Kung Group

The Morning Group

The Morning Group Online

The Lunch Bunch

Step Sisters

Serenity Sisters

Rainbow Recovery

Stanley Group

Lamma Group

Discovery Bay Group

Sunset Peak Group

Nomadic Women in A.A.

Kowloon Chinese Group

We Agnostics

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## **Member groups of HK Intergroup:**

While all A.A. groups are autonomous; these 16 groups designated a representative to attend Hong Kong Intergroup committee meetings and participated in our mission of service to the community in 2022.

Cantonese Women's Group

Hong Kong and Kowloon Group

Humble in Hong Kong Group

Tsim Sha Tsui Group

Sai Kung Group

The Morning Group

The Morning Group On-line

The Lunch Bunch

Step Sisters

Serenity Sisters

Rainbow Recovery

Stanley Group

Lamma Group

Discovery Bay Group

Sunset Peak Group

We Agnostics

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## 5. Statement on Anonymity

### A.A. ANONYMITY TRADITION

This is an announcement that we read at meetings open to the public to advise of our Tradition.

"There may be some here who are not familiar with our Tradition of personal anonymity at the public level:

"Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio and films."

We respectfully ask that A.A. speakers and A.A. members not be photographed, videoed, or identified by full name on all media platforms or in any published reports of our meetings, including those reports on public media platforms.

The assurance of anonymity is essential in our efforts to help other problem drinkers who may wish to share our recovery program with us. And our Tradition of anonymity reminds us that A.A. principles come before personalities."

## 6. HKAA Meetings

This A.A. online meeting summary is in addition to over 1,000 in person meetings during 2022. There were times when all in person meetings were suspended in 2022 due to Covid-19 restrictions. HK Intergroup funds and assists in operating the Zoom platform for participating groups whose origin is linked to a Hong Kong A.A. group or member. Attendees from around the world participate regularly too. The HK Intergroup online Zoom platform hosts predominantly in English with a few Cantonese speaking meetings. In Hong Kong, there are two autonomous A.A. groups which hosts meetings weekly in Cantonese only. Their in-person meetings in Jordan see between 8 to 12 locals attending per meeting twice a week.

Zoom Meetings during 2022: 1,145

Hours of Fellowship time: 1,553

Log ins: 14,887

Average Log-ins per meeting: 13



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## Reports of the Committees of Hong Kong Intergroup

### 7. Hong Kong A.A. Website – Neil B.

The HKAA website is provided and maintained by the Website Committee of Hong Kong Intergroup. Our website ([www.aa-hk.org](http://www.aa-hk.org)), that provides public information and outreach to the Hong Kong community, was completely redesigned in 2021 and was further refined in 2022. It was enhanced with new features to provide more helpful information to anyone interested in the topic of alcoholism. Links to free literature through Alcoholics Anonymous World Services, Inc. ([www.aa.org](http://www.aa.org)) were added. Other A.A. resources in various Mainland China cities has been listed. We also enhanced our meeting list to include filtering functionality. It details the schedule of available weekly meetings that our member A.A. groups conduct to provide a solution to the alcoholic problem in the Hong Kong community. These meetings take place both in-person and virtually for convenience.

#### Finding A.A. via our website: Majority of searches came via Google.

Summary of website hits from 1 Jan to 31 Dec 2022:

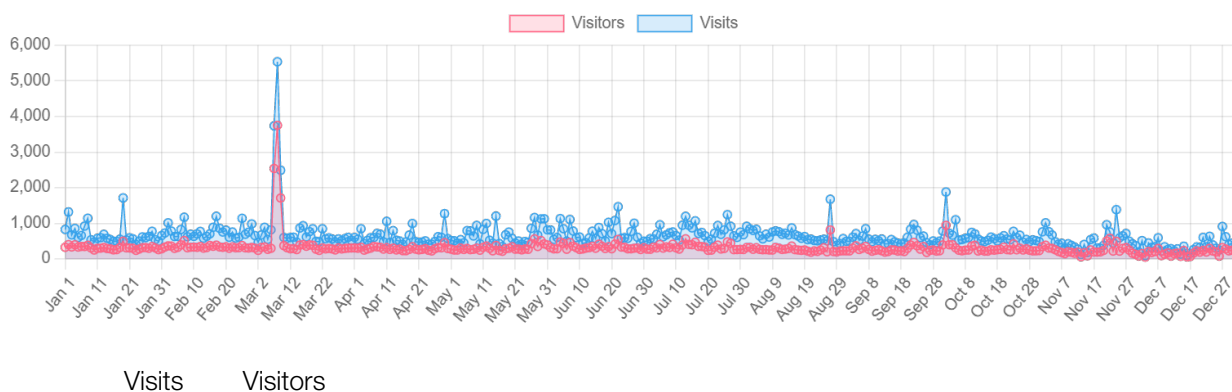


Chart Total: 182,044 82,917

All Time Total: 2,577,035 879,037 (Since 2015 inception)

Our website team continuously updates the HKAA website (<https://www.aa-hk.org/weeklymeetings/>) so that those who need a meeting or information are kept up to date. The website played a pivotal roll in the migration to on-line meetings during the COVID-19 pandemic and provides points of contact to HKAA via our Hotline, WhatsApp and WeChat platforms. It also directs those interested to learn more about HKIG to our society's website (<https://hongkongintergroup.org/>). This website was designed and launched in 2022.

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## 8. Hospitals & Institutions, Public Information (HIPI) - Leigh C.



### WHAT IS . . .

**Public Information (P.I.) in Alcoholics Anonymous means carrying the message of recovery to the still-suffering alcoholic by informing the general public about the A.A. program. We carry the message by getting in touch with and responding to the media, schools, industry, and other organizations which can report on the nature and purpose of A.A.** (PI Workbook Page No 5)

The HIPI Committee of HKIG is comprised of representatives from the various autonomous HKAA groups. It has a dedicated email address to communicate for outreach purposes – [aainfo@hongkongintergroup.org](mailto:aainfo@hongkongintergroup.org).

HIPI's mission is to carry the message of recovery to the wider Hong Kong community outside of HKAA. We use various outreach activities to do this. We follow A.A.'s Twelve Traditions and work based on attraction, rather than promotion. Our activities are funded by donations to the various HKAA groups that are then, in part, donated to HKIG.

HIPI was able to have a significant impact on our target areas in the Hong Kong community throughout 2022, even though donations from our groups have still been recovering since Covid-19 hindered groups from meeting in-person at the beginning of the year.

In 2022, the three main contacts in the community that we cooperated with were:

1. KELY Support Group
2. Chinese University of Hong Kong
3. MTR Corporation

### **Partnership with KELY Support Group**

KELY Support Group ([www.kely.org](http://www.kely.org)) is a Hong Kong-based non-profit organisation whose mission is to equip young people with the skills, knowledge, and opportunities needed to support themselves and each other. They run bespoke programmes for secondary school students in Hong Kong, focused on Drug and Alcohol awareness. Hong Kong HIPI and HK Intergroup have had a decade-long partnership with KELY.

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Throughout 2022 HIPI were able to support KELY in the following ways:

1. We organised 12 speakers from Alcoholics Anonymous to speak at four different secondary schools, as part of KELY's programmes. A.A. fellows were able to educate 213 students by sharing their story and answering questions.

The four schools we visited were:

- Creative Secondary School
- The German Swiss International School
- Independent Schools Foundation
- South Island School

2. The team organised one Cantonese speaking fellow to attend the South Island School to be interviewed by students there as part of KELY's training program for students. KELY then trained a few secondary school students on alcohol education and campaign building. The interview was conducted on Zoom and recorded to share in the future with other students.

## **Partnership with Universities**

Hong Kong HIPI and HK Intergroup have partnered with Hong Kong University (HKU) and the Chinese University of Hong Kong (CUHK) for four years.

Throughout 2022 HIPI were able to support CUHK by hosting 46 different 5th year medical students on eight occasions. Students attended meetings and stayed for Q&A afterwards with A.A. fellows. The programme managers at CUHK shared the following feedback from 5th year medical students:

### **Was the visit useful?**

*"We think the visit was very useful and interesting, to give us exposure to a situation that we have never been in (not only as medical students, but also as young people to just teach us the harms of alcoholism early on). We are very grateful for the chance to participate in their private sharing sessions. We think the visit is quite useful. It is nice to hear stories from the members. This is a very enlightening visit that gives us a chance to learn more about people with alcohol use disorders and how they manage to help themselves and each other. Thank you!"*

### **What other things you might like to learn about?**

*"I would also like to learn more about other formats of AA meeting (e.g., meditation) and how they help the participants. And I am interested in localisation of AA & Cantonese meeting".*

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## **Partnership with the MTR Corporation**

On 24th October 2022, HIPI launched our first poster campaign with the MTR Corporation. This was only made possible through our Tax-Exempt Status, confirmed at the beginning of 2022.

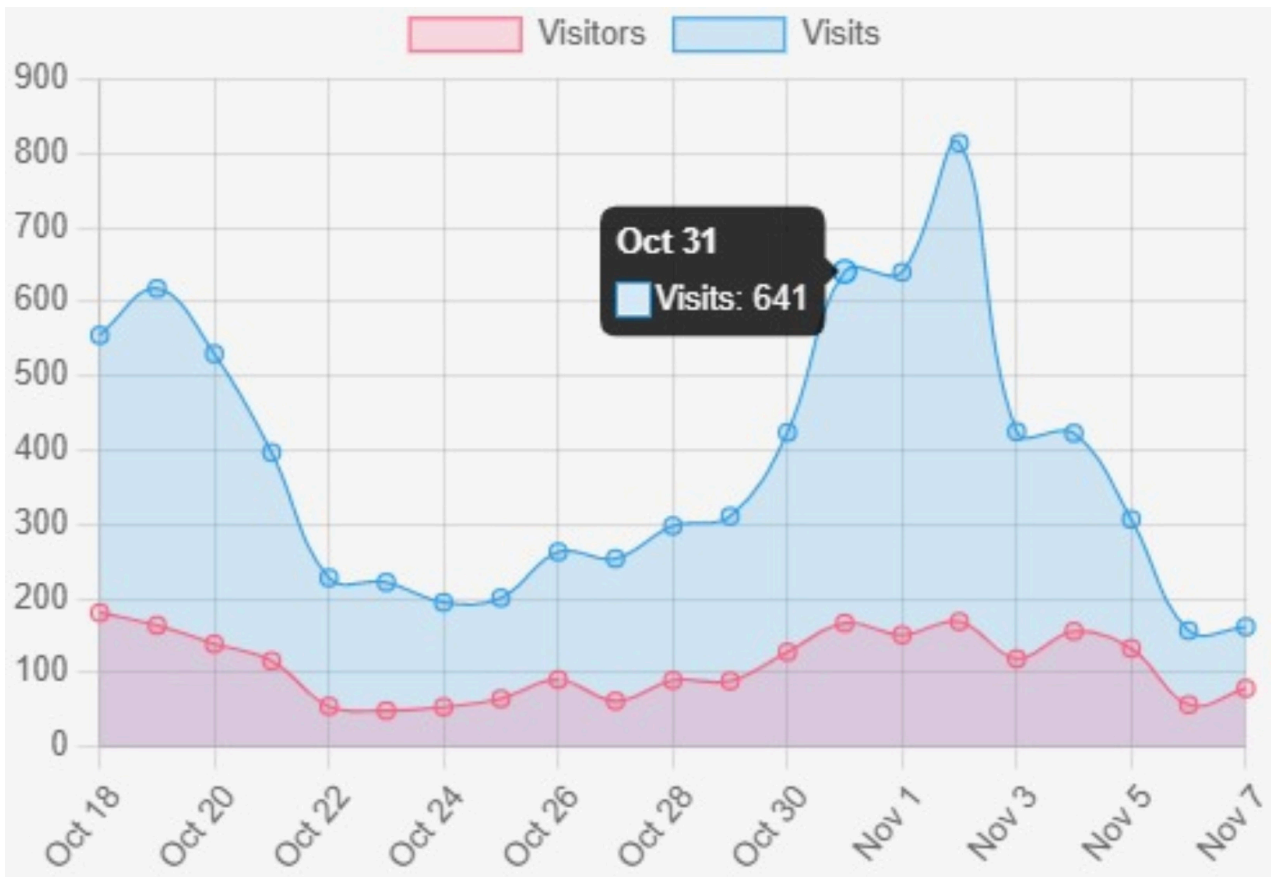
The posters were displayed in both Cantonese and English over a two-week period, longer in some instances, at the following stations among others:

- |                |               |                   |
|----------------|---------------|-------------------|
| • Diamond Hill | • Quarry Bay  | • Mei Foo         |
| • Wan Chai     | • Kowloon Bay | • Prince Edward   |
| • Hang Hau     | • Tin Hau     | • Kam Sheung Road |
| • Causeway Bay | • Tung Chung  | • Admiralty       |
| • Lok fu       | • Hung Hom    | • Kennedy Town    |



Pictures show three of our posters displayed in Hong Kong MTR Stations.

During the MTR Campaign the HKAA website, provided by HK Intergroup, experienced an additional 2,000 hits, above and beyond what we would normally receive in October. At least 7 newcomers showed up at HKAA meetings, saying they had seen the poster and asking for more information about help with drinking and alcohol. More Chinese local contacts and family members called the HKAA hotline phone number too.



This graph shows website activity during the initial phase of the campaign.

In addition to the three main partnerships above, HIPI was able to make an impact on the community in many other ways. Below is a summary of HIPI's key achievements from the last 12 months.

- Approximately 100 A.A. and Al-Anon information packs were distributed to Hong Kong's doctors, clergy and the Family Law Association.
- We received free advertising in Liv Digital and Print Magazine in December. Because of our tax-exempt status and leveraging on the relationships of our HIPI team members, we were offered a full-page-sized advertisement in the December 2022 issue.
- We placed advertising in Around DB, monthly magazine and online publications in Hong Kong.
- New outreach was made with Chinese International School for our A.A. fellows to speak at their school in December. This is an independent outreach, outside of the cooperation we have with the KELY Support Group.



Pictures of our advertisement in Liv Magazine – December 2022

## **Looking Forward**

- In 2023 we will continue to leverage our tax-exempt status, with a second MTR Corporation poster campaign. The team members are working towards launching the next campaign around the last quarter of the year.
- The team is also planning to engage with the Information Services Department (ISD) of the Hong Kong government to request public service announcements, presented by A.A., with support from Hong Kong Intergroup. The campaign with the MTR Corporation will be used as an inspiration and model.
- Outreach has been made to the Hong Kong Police and a new NGO, 'Gay Harmony', to find out if they would like to meet to discuss alcoholism and HKAA's role in helping with a solution.
- Outreach has been made to "Shall we talk?", a RTHK program on mental health. (<https://www.rthk.hk/tv/dtt31/programme/shallwetalk2>)

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## 9. World Service Meeting & Asia-Oceania Service Meeting – Alexandra S. & Simon M.

### **How does membership in global and regional structures help the suffering alcoholic in Hong Kong?**

Alcoholics Anonymous succeeds where medical specialists and clinical approaches still struggle, fundamentally because one alcoholic helps another in the A.A. program. This model of one-to-one support has helped millions of alcoholics recover from this disease.

Alcoholics Anonymous at the global and regional level works in the same way. Each country supports each other country. Larger, more developed fellowships help smaller, emerging fellowships like Hong Kong to develop a structure which most effectively supports individual alcoholics as they help each other.

Hong Kong receives educational and practical support from two structures: the World Service Meeting (WSM) and the Asia-Oceania Service Meeting (AOSM).

#### **1. Educational Support:**

Hong Kong can receive support to:

- 1.1. attend international service meetings, from where HK delegates bring back new ideas and practical tips
- 1.2. set up events and awareness campaigns to educate local professional groups e.g. medical, sociological and law enforcement professionals
- 1.3. develop, print and distribute literature in local languages, including languages of ethnic minorities
- 1.4. develop web-based and social media resources

#### **2. Practical Support:**

Hong Kong continues to receive help from other countries who:

- 2.1. advise us on how to structure our meetings and our society so that both support the suffering alcoholic in the long term
- 2.2. provide specialists to conduct practical workshops for suffering alcoholics in Hong Kong – workshops help individual alcoholics to develop the skills to help each other and they also help individual alcoholics to maintain their own sobriety
- 2.3. provide and translate AA literature into the languages of Hong Kong's ethnic minorities e.g., Urdu, Nepali
- 2.4. advise us on how to run awareness campaigns for the general public and also for hospitals, treatment facilities, professional associations and communities at risk
- 2.5. host international meetings of delegates from across the globe, who share ideas and practical tips – in particular for Hong Kong, on how to more fully engage the local Chinese population and ethnic minorities.

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Membership in global and regional networks of support are critical for Hong Kong. We are a small and transient fellowship, which needs educational and practical support to meet the needs of the lonely, suffering alcoholic. Hong Kong also has a lot to give to these larger fellowships with our unique circumstances here.

## **27th World Service Meeting of Alcoholics Anonymous**

### **Carrying the Message of A.A. in the Digital Age**

#### **(Selected Excerpts from the WSM Overview)**

With record high participation, 75 delegates from 49 countries and regional service structures met for the 27th World Service Meeting of Alcoholics Anonymous from October 1 - 6, 2022. They gathered via videoconference in a virtual world that spanned time zones and languages and, appropriately, focused on the theme: “Carrying the Message of A.A. in the Digital Age.”

The World Service Meeting (WSM), established in 1969, serves as a biennial forum for sharing the experience, strength, and hope of the assembled delegates in carrying the message of A.A. and can represent an expression of the worldwide group conscience. The 27th WSM participants looked at how new technologies have affected A.A. — both through the lens of how they might broaden access, reach, and inclusiveness, but also how they might threaten anonymity or dilute the A.A. message. Lovingly joined in service toward offering hope to the still-suffering alcoholic wherever they may reside and whoever they may be, the delegates challenged themselves and each other on A.A.’s continued relevance and ability to adapt to a changing world.

In a number of sessions spanning the six days, delegates heard service highlights from each country or zone with brief A.A. histories and news of current structures and activities. They also heard 16 presentations that covered a range of topics about new technologies and their effect on A.A. unity, recovery and service, including one that inspired much sharing — how do we make the circle wider and increase participation? In this presentation, Juan José O. of Chile suggested that a diverse A.A. group was more likely to succeed than a group dominated by one line of moral thought. “A group with different visions, perspectives, ways, and experiences has a greater chance of conveying the message to those who seek help. We never know which message will reach the newcomer’s mind,” he said.

Throughout these reports and presentations, participants heard the words of diversity; how everyone in attendance was looking for the opportunity to speak together about A.A. literature, inclusion and broadening their reach — from it some countries talked about how they were currently incorporating online groups into their structure, some in preliminary discussions, others moving at a swifter pace, and others not making it a great priority. A first term delegate from Hong Kong, Alexandra S., reported on how the country’s A.A. service structure was consciously trying to reach the local people, where there was cultural resistance to admitting problems such as alcoholism and to speaking about personal issues. “Carrying the message across the cultural divide is becoming easier as we translate literature and incorporate Cantonese-speaking groups into the HK Intergroup service structure,” she said.



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In two years' time, delegates will come together in person in New York, October 27 - 31, 2024, with the theme: "The Three Legacies in the Digital Era: Our Great Responsibility to the Alcoholic Being Born Today." Scheduled presentations include topics on reaching the still-suffering alcoholic in local communities, paths to embrace the new, the home group, service as a debt of gratitude, diversity in A.A., and country-to-country sponsorship. The sharing that awaits is certain to enrich A.A. yet again and further extend the hand of A.A.'s truly worldwide Fellowship.

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## 10. Census Project - Lucy J.

### Summary for 2022 Inaugural Fellowship Census

Hong Kong Intergroup (HKIG) conducted the first ever Membership Census of Hong Kong Alcoholics Anonymous (HKAA) in November 2022. The HKAA Census was conducted to gather some foundation information about key membership characteristics, as well as feedback preferences for face-to-face, online and hybrid meetings. The Census recorded 67 individual responses. The sampled membership includes diverse ethnic and linguistic backgrounds, although disproportionately Chinese-ethnic representation is relatively low compared to local population trends. For example, the linguistic ability of Chinese language (Cantonese and Putonghua) is 25% combined compared to 68% English. Almost two-thirds of the sample reside on Hong Kong Island, where the majority of the regular meetings are held. The feedback from the Census can be used to consider possible modifications in offerings for meetings and members. Future trends in membership could be monitored, for example, to see if recent public service campaigns on the MTR in Cantonese may boost membership among Chinese-ethnic populations, and to consider greater expansion of meeting offerings in Kowloon and the New Territories. The Census may not reflect the actual trends, since it is not known exactly who completed it in alignment with our Tradition of Anonymity.

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## 11. HKIG Manager's Report & Financial Statements - Andrew N.

### Intergroup Manager's Report for 2022

#### Hotline:

Hong Kong Intergroup coordinates the service volunteers answering the English speaking 24-hour Hotline ([9073 6922](tel:90736922)). The HK Intergroup Manager acts as a back up. A Cantonese speaking hotline ([6110 6405](tel:61106405)) is operated by the Kowloon Chinese Group. It receives a few enquiries weekly from people in the local community seeking assistance. Some of those contacts are via WhatsApp. Those contacts, whether calls or texts, are not recorded in the table below.

HKIG attempts to match all calls from non-English/Chinese minorities through native language speaking A.A. members in Hong Kong, Social Welfare department case workers from the HK government, other NGO's like ourselves, or our contacts with other AOSM member fellowships in the APAC region.

#### Hotline summary for the 2022 in total:

Hotline Activity					
2022	Phone	WhatsApp	Wechat	Email	Totals
Newcomer	82	80	3	2	167
Password request	18	55	1	100	174
Tech issue	0	5	0	0	5
Complaint	0	0	0	2	2
midnight	1	6	0	0	7
info	8	17	1	8	34
Hospital/SW	14	2	0	3	19
family/friend	30	7	0	3	40
<b>Total</b>	<b>153</b>	<b>172</b>	<b>5</b>	<b>118</b>	<b>448</b>

<b>Chinese speaking Contact</b>	42
<b>Call backs/12 step</b>	21
<b>Missed Calls</b>	6

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The MTR poster campaign, which began 24th Oct., 2022 and continued through to end Dec. and beyond in some stations, increased Hotline activity. Newcomer contacts increased in both English and Chinese during the campaign. Chinese speaking newcomer contacts via call/email, WhatsApp and WeChat stated that they had seen the posters in MTR stations.

**Website Activity Summary for 2022:**

Total activity for 2022: Visitors: 82,917 Visits: 182,044

Top visitors from: HK, USA, China, and the rest of the world.

**Literature Assets/Inventory:**

Anna C. is our Literature Secretary. We are grateful that she has produced the final inventory valuation for the year end close at 31 Dec. 2022. It is as follows:

<b>Totals</b>		<b>Valuation</b>
	English Books	17,680
	English Pamphlets	2,795
	Chinese Books	4,557
	Other Language Books and Pamphlets	1,320
	Chips	19,750
	<b>Total</b>	<b>\$46,102.40</b>

Overall inventory levels are higher due to stocking up during COVID and we hope to draw down standing inventory in the future through sales.

## **ZOOM Meetings:**

In 2022, 12 groups were active on HKIG accounts. Our current average attendance of 11.7 per meeting. Attendance ranges from 2.7 to 20+ attendees.

The Zoom platform and meeting numbers remain active all year to allow for typhoon season needs to suspend in-person meetings. All groups are encouraged to be aware of this capability and the possible use of Zoom as an alternative during a T8 or higher storm warning.

## **Zoom for 2022 Full Year Details:**

Our Zoom Platform hosted 1,145 meeting (1,553 hours of fellowship) attended by 14,887 log-ins (averaging 12 per meeting).

## **Financials:**

### **Financials for Dec. 2022 and Year-End**

HKD Current Account 808-384952-001

Date	Description	source	Withdraw	Deposit	Balance
3 Dec 2022	Opening Balance				108,901.12
3 Dec 2022	FROM PAYME(HSBC)139 T2212031M170(03DEC22)	WeAg		50.00	108,951.12
5 Dec 2022	STANTON I I I W X ATM TRANSFER (04DEC22)	Serenity Sisters		635.00	109,586.12
8 Dec 2022	FROM PAYME(HSBC)139 T221208JE012(08DEC22)	Cantonese Women		300.00	109,886.12
9 Dec 2022	CHEQUE 909248	IGM Salary Dec	5,000.00		104,886.12
12 Dec 2022	FROM PAYME(HSBC)139 T221211QS955(11DEC22)	WeAg		50.00	104,936.12
12 Dec 2022	STANTON I I I W X ATM TRANSFER (11DEC22)	Serenity Sisters		200.00	105,136.12
15 Dec 2022	CHEQUE 909247	CSL for Dec to Jan	370.00		104,766.12
16 Dec 2022	CASH DEPOSIT	possible Sue K literature		287.00	105,053.12
20 Dec 2022	HC122C2025742050 20DEC	Step Sisters		1,519.00	106,572.12
28 Dec 2022	PAYPAL HK LTD HC122C2837955002 28DEC	TLB (302.81) TMGO (1430.32)		1,733.13	108,305.25
<b>28 Dec 2022</b>	<b>Closing Balance HSBC Account</b>				<b>108,305.25</b>

31-Dec-22	Balance ending 2022 PayMe Account	2,090.00
31-Dec-22	Balance ending 2022 PayPal Account	605.38
	Total Year Ending Balance IG Online accounts	2,695.38

31-Dec-22 Total Funds in all IG accounts at year end 111,000.63

#### Accruals

Prudent Reserve	20,000.00
Hotline Annual Fee Commencing 2023	3,300.00
HIPi next initiative	20,000.00
AOSM Delegate Fees	18,200.00
estimated Zoom renewals	5,000.00
DreamHost Security Certificate and addition domain web add	250.00
Total allocations for contingencies in 2023	66,750.00

**Total Available Cash on Hand 31-Dec-22 \$ 44,250.63**

Current cash in all accounts totals \$111K. Allocations in addition to prudent reserve and future known expenditures have been made for AOSM 2023 and to continue to accrue at the rate of \$1K per month (to be able to meet the costs of two delegates, the second delegate to be approved should funds be available). HIPi allocations have been made to reflect future initiatives with ISD and publication placements (\$20K).

Our total available cash on-hand 31 Dec. is \$44.2K.

### Contributions:

Hong Kong Intergroup (HKIG) accepts donations solely from individual members and autonomous groups of Hong Kong Alcoholics Anonymous (HKAA) consistent with the guidelines of Alcoholics Anonymous World Services. Members of HKAA are free to contribute to their home groups, Hong Kong Intergroup or any A.A. General Service Office (GSO) of their choice around the world.

## Group Contributions for 2022

Group Contributions	Budget 2022	2022 YTD	2021	2020	2019	2018
Cantonese Women's-online only weekly Convention	2,500	3,680	2,820			
Discovery Bay	-	210	12,906	-	-	-
Hong Kong and Kowloon-two online weekly	10,000	32,653	4,275	18,912	89,177	39,515
Humble in Hong Kong-Hybrid weekly rev 31 Jan 22	1,200	725	2,755	3,000	400	-
Individuals via ATM Or Unattributed	319	1,700	319	135		
Individuals via PayPal/PayMe	14,020	2,508	14,020	-	-	
Intergroup 7th Tradition online only	2,840	2,860	2,840	-	1,190	1,015
Lamma	3,000	-	3,000		-	-
Others						2,986
Rainbow Recovery-two weekly meetings online only	11,017	1,680	11,017	120		
Sai Kung	1,000	4,875	1,000			
Serenity Sisters-hybrid weekly	2,530	4,835	2,530	5,000	5,816	2,000
Stanley	7,300	1,997	7,300	1,500	660	2,036
Step Sisters	11,952	3,539	11,952	-	4,235	1,118
Sunset Peak-one online	2,000	1,000	2,000		3,000	-
The Lunch Bunch	2,000	3,240	10,000	2,000	15,300	17,100
The Morning Group	-	100	55,009	10,991	24,000	30,000
The Morning Group Online	7,172	17,660	7,172			
TST	2,000	550	2,000	3,000	2,000	-
Victoria Park-hybrid CLOSED 12/2021	-	-	1,200			
We Agnostics-online only	2,130	3,390	2,130			
<b>Total Contributions</b>	<b>82,980</b>	<b>87,202</b>	<b>156,245</b>	<b>44,658</b>	<b>145,777</b>	<b>95,770</b>
Literature sales (2019-20 incl HK KL)	9,544	9,332	9,544	28,918	22,670	10,213
<b>Total Inflows</b>	<b>92,524</b>	<b>97,727</b>	<b>165,789</b>	<b>73,576</b>	<b>168,447</b>	<b>105,983</b>

The fellowship exceeded unapproved aspirations for the year. Although some groups are struggling and online meeting contributions have dropped significantly, strong contributions from HK-KLN group have kept us on pace. HIPI initiative and additional web services expenditure are being assessed for 2023 budget, but an allocation of \$20K from funds to carry forward has been made pending approval. The MTR initiative has been funded at \$17.8K and accruals are being made for anticipated ISD initiatives.

Above table's contributions do not include funds that maybe accumulated in PayPal or PayMe accounts, currently there is \$2.6K in online accounts. PayPal funds will be transferred when accumulation reaches \$2K as transfers at that amount due not incur service charges.

# Financials for the year 2022

2022 Financials	Jan	Feb	Mar	April	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Actual 2022	Asp 2022	Difference
<b>Contributions</b>															
Chinese Women			420		640	360		600		1,380		300	3,680	2,500	1,180.00
Discovery Bay		100			40		20	50					210		210.00
Hong Kong and Kowloon	7,508	100	100	100	100	11,571	3,589	100		9,485			32,653	10,000	22,653.00
Humble in Hong Kong	125	100	100	100	100	300	100	100					725	1,200	(475.00)
Individuals via ATM or unattributed	1,000										400		1,700	319	1,380.99
Individuals via PayPal and PayMe	340												888	2,508	(1,612.00)
Intergroup 7th Tradition	100	200	300	200	300	300	300	100			250		2,860	2,840	20.00
Lamma														3,000	(3,000.00)
Rainbow Recovery	300	380	100	200	200	200	100	100	100				1,680	11,017	(9,337.00)
Sai Kung	1,000	2,575							1,000				4,575	1,000	3,575.00
Serenity Sisters	2,500											835	4,835	2,530	2,305.00
Stanley	707										1,290		1,997	7,300	(5,303.00)
Step Sisters											2,020	1,519	3,539	11,952	(8,413.20)
Sunset Peak											1,000		1,000	2,000	(1,000.00)
The Lunch Bunch				100	100	100	2,538	100				303	3,240	2,000	1,240.00
The Morning Group					100	100							100		100.00
The Morning Group Online	1,100	1,600	1,200	600	1,000	1,290	3,089	1,100	1,250	3,000	1,000	1,430	17,660	7,172	10,487.78
TST	100	100	100	100	100			50					550	2,000	(1,450.00)
Website Park Closed 12/31/2021															
We Agnostics	250	350	200	300	300	100	300	640	400		200	100	3,390	2,130	1,260.00
<b>Total Group Contributions</b>	<b>15,030</b>	<b>5,565</b>	<b>2,820</b>	<b>2,100</b>	<b>3,150</b>	<b>14,371</b>	<b>10,526</b>	<b>4,210</b>	<b>2,200</b>	<b>15,645</b>	<b>7,098</b>	<b>4,487</b>	<b>87,202</b>	<b>82,980</b>	<b>4,221.9</b>
Literature Sales	4,418	425	2,100	62		1,020			940			80	9,332	9,544	(212.0)
Fund Raising Events															
Other fund raising initiatives			1,193										1,193		
Total Other Inflows													1,193		
<b>TOTAL CASH INFLOW</b>	<b>19,448</b>	<b>5,990</b>	<b>6,113</b>	<b>2,162</b>	<b>3,150</b>	<b>15,391</b>	<b>10,526</b>	<b>4,210</b>	<b>3,140</b>	<b>15,645</b>	<b>7,178</b>	<b>4,774</b>	<b>97,727</b>	<b>93,717</b>	<b>4,010</b>
<b>Expenses</b>															
IGM Salary	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000	60,000	-
IGM Transportation				140									140	40	100.0
Literature costs		1,972	5,234	56									7,262	3,740	3,522.1
Zoom Account Fees. Annual rate is 20% off.		4,771											4,771	4,268	503.6
Postage (Annual box rental fee \$370 due Oct)								61		370			431	431	-
Photocopying, Scanning, or printing costs		90		30		50		206					376	564	(188.4)
Website Expenditures (formerly Printing Meeting lists)							1,489						1,489	947	541.6
Telephone service paid in advance	2,006						1,636					370	4,012		
Paypal service fees														443	(443.2)
PayMe service fees	62	27	27	17	27	29	24						213	331	(118.4)
HSBC Current Account Bank Service Fee															
<b>Total Intergroup Core Expenses</b>	<b>7,068</b>	<b>11,851</b>	<b>10,261</b>	<b>5,243</b>	<b>5,027</b>	<b>5,078</b>	<b>6,650</b>	<b>6,756</b>	<b>5,000</b>	<b>5,370</b>	<b>5,000</b>	<b>5,370</b>	<b>78,694</b>	<b>74,777</b>	<b>3,917.4</b>
<b>AOSM Delegate Fees for two delegates</b>									8,007				8,007	19,750	(11,743.4)
<b>HIFI Initiatives</b>															
Advertising-Hong Kong Living Ltd renewed at annual rate \$750/month								2,400					2,400		
Around DB annual renewal		2,400											4,800		
Advertising-TBC publication															
Medical Conference participation Fees															
Tranquillia Canada Escalator Ad															
Big Books in Library															
HIFI LITERATURE Information Packets															
PSA media production services translations/subtitling										17,700			17,700		
Other SOCIAL MEDIA & NON TRADITIONAL Initiatives															
Postage															
<b>Total HIFI Activities</b>	<b>-</b>	<b>2,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,400</b>	<b>-</b>	<b>17,700</b>	<b>-</b>	<b>-</b>	<b>22,500</b>	<b>99,000</b>	<b>(76,500.0)</b>
<b>TOTAL EXPENDITURES</b>	<b>7,068</b>	<b>14,251</b>	<b>10,261</b>	<b>5,243</b>	<b>5,027</b>	<b>5,078</b>	<b>6,650</b>	<b>9,156</b>	<b>13,007</b>	<b>23,070</b>	<b>5,000</b>	<b>5,370</b>	<b>109,201</b>	<b>109,201</b>	<b>-</b>
HSBC Account Opening Balance for the Month	119,879	132,259	123,988	119,840	116,759	114,882	125,194	129,060	124,015	114,148	106,723	108,901	108,305	108,305	-
HSBC Account Closing Balance for the Month (date of report)	132,259	123,988	119,840	116,759	114,882	125,194	129,060	124,015	114,148	106,723	108,901	108,305	108,305	108,305	-
Pay Pal account balance (to be transferred into HSBC IG account)	771	1,249	1,964	1,964	1,964	2,031	70	905	920	951	1,020		605	605	-
PayMe account balance (to be transferred to HSBC IG account)		100						50					50	2,090	-
<b>Total Cash in Bank and online accounts</b>	<b>133,030</b>	<b>125,337</b>	<b>121,804</b>	<b>118,723</b>	<b>116,846</b>	<b>127,225</b>	<b>129,130</b>	<b>124,920</b>	<b>115,118</b>	<b>107,674</b>	<b>109,921</b>	<b>108,305</b>	<b>111,001</b>	<b>111,001</b>	<b>-</b>
<b>Allocations</b>															
WS delegate Expenditure (single delegate mandated by GC)	15,000	16,000	17,000	18,000	19,000	20,000	21,000	22,000	15,200	16,200	17,200	18,200	18,200	18,200	-
Other Expenses				881		912	4,212	15,870	16,370	23,300	23,550	28,550	28,550	28,550	-
Intergroup Prudent Reserve	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	-
<b>Total Available Cash on Hand</b>	<b>98,030</b>	<b>89,337</b>	<b>84,804</b>	<b>79,842</b>	<b>77,846</b>	<b>86,413</b>	<b>83,918</b>	<b>67,050</b>	<b>63,548</b>	<b>48,174</b>	<b>49,171</b>	<b>41,555</b>	<b>44,251</b>	<b>44,251</b>	<b>-</b>

We carry into 2023 funds totaling \$111K to fund operations, HIFI initiatives, and to maintain our prudent reserve. We are in sound financial condition to continue our mission in 2023.

Respectfully submitted on the 28th Jan 2023.

Yours in service,

Intergroup Manager

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**Notes:**

1. All financial data may be viewed by any member upon request. Due to anonymity of our fellowship, no bank statements are circulated publicly.
2. Alcoholics Anonymous Tradition Three states that the only requirement for membership is a desire to stop drinking.
3. IRO Sec. 88 tax-exempt status was granted retroactive to January 2021 in January 2022 by the IRD.

**Appendix I****The Twelve Traditions of Alcoholics Anonymous**

A.A.'s Twelve Traditions apply to the life of the Fellowship itself. They outline the means by which A.A. maintains its unity and relates itself to the world about it, the way it lives and grows. This is a condensed version of the original "long form" A.A. Traditions as first printed in 1946.

1. Our common welfare should come first; personal recovery depends upon A.A. unity.
2. For our group purpose there is but one ultimate authority—a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.
3. The only requirement for A.A. membership is a desire to stop drinking.
4. Each group should be autonomous except in matters affecting other groups or A.A. as a whole.
5. Each group has but one primary purpose—to carry its message to the alcoholic who still suffers.
6. An A.A. group ought never endorse, finance, or lend the A.A. name to any related facility or outside enterprise, lest problems of money, property, and prestige divert us from our primary purpose.
7. Every A.A. group ought to be fully self-supporting, declining outside contributions.
8. Alcoholics Anonymous should remain forever nonprofessional, but our service centers may employ special workers.
9. A.A., as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve.
10. Alcoholics Anonymous has no opinion on outside issues; hence the A.A. name ought never be drawn into public controversy.
10. "Alcoholics Anonymous has no opinion on outside issues; hence the A.A. name ought never be drawn into public controversy."
11. Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, and films.

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12. Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities.

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## Appendix II

### Twelve Concepts for World Service

The Twelve Concepts for World Service were written by A.A.'s co-founder Bill W., and were adopted by the General Service Conference of Alcoholics Anonymous in 1962. The Concepts are an interpretation of A.A.'s world service structure as it emerged through A.A.'s early history and experience. The short form of the Concepts reads:

1. Final responsibility and ultimate authority for A.A. world services should always reside in the collective conscience of our whole Fellowship.
2. The General Service Conference of A.A. has become, for nearly every practical purpose, the active voice and the effective conscience of our whole society in its world affairs.
3. To insure effective leadership, we should endow each element of A.A.—the Conference, the General Service Board and its service corporations, staffs, committees, and executives—with a traditional “Right of Decision.”
4. At all responsible levels, we ought to maintain a traditional “Right of Participation,” allowing a voting representation in reasonable proportion to the responsibility that each must discharge.
5. Throughout our structure, a traditional “Right of Appeal” ought to prevail, so that minority opinion will be heard and personal grievances receive careful consideration.
6. The Conference recognizes that the chief initiative and active responsibility in most world service matters should be exercised by the trustee members of the Conference acting as the General Service Board.
7. The Charter and Bylaws of the General Service Board are legal instruments, empowering the trustees to manage and conduct world service affairs. The Conference Charter is not a legal document; it relies upon tradition and the A.A. purpose for final effectiveness.
8. The trustees are the principal planners and administrators of over-all policy and finance. They have custodial oversight of the separately incorporated and constantly active services, exercising this through their ability to elect all the directors of these entities.
9. Good service leadership at all levels is indispensable for our future functioning and safety. Primary world service leadership, once exercised by the founders, must necessarily be assumed by the trustees.



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10. Every service responsibility should be matched by an equal service authority, with the scope of such authority well defined.

11. The trustees should always have the best possible committees, corporate service directors, executives, staffs, and consultants. Composition, qualifications, induction procedures, and rights and duties will always be matters of serious concern.

12. The Conference shall observe the spirit of A.A. tradition, taking care that it never becomes the seat of perilous wealth or power; that sufficient operating funds and reserve be its prudent financial principle; that it place none of its members in a position of unqualified authority over others; that it reach all important decisions by discussion, vote, and whenever possible, substantial unanimity; that its actions never be personally punitive nor an incitement to public controversy; that it never perform acts of government; that, like the Society it serves, it will always remain democratic in thought and action.

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## **Appendix III**

### **HKIG Constitution and Bylaws**

#### **Constitution & By Laws**

#### **Hong Kong Intergroup**

#### **Amended by Group Conscience at 25 Jan 2021 meeting of Hong Kong Intergroup**

Version 3.1

Original November 2018

Amended 25 Jan 2021

Amended as suggested by IRD 26 Aug 2020 and IRD 2 Dec 2020.

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## 1. General

1.1. The name of the organization is Hong Kong Intergroup (“HKIG” or “Intergroup”) a society registered in Hong Kong under registration number: REF.CP/LIC/SO/19/34179.

1.2. HKIG is a charitable non-profit making society that is an Alcoholics Anonymous (AA) service office that involves partnership among Hong Kong Alcoholics Anonymous (HKAA) groups in the community. HKIG is established to carry out certain administrative and organizational functions best handled by a centralized office and serves to support all the members of Alcoholics Anonymous in Hong Kong.

1.2.1 Alcoholics Anonymous (AA) is a fellowship for sharing the experience and information with each other on solving the common difficulties in relieving alcoholism and helping each other in recovering from alcoholism.

Amended as suggested by IRD 26 Aug 2020 and IRD 2 Dec 2020.

1.3. HKIG shall be guided by and adhere to the Twelve Concepts, Twelve Traditions and Twelve Steps of AA, the following Constitution and any amendments or addenda thereto.

1.4. The Constitution and rules apply only to HKIG members, delegates, its corporate officers, committees, and employees.

## 2. Objects

2.1. HKIG’s sole charitable object is for relief of the needs of the needy people in Hong Kong for the benefit of the Hong Kong community by providing support services to help alcoholics in the Hong Kong community to recover from alcoholism;

2.2. For the advancement of education, HKIG provides information and education to the Hong Kong community about alcoholism issues and also information about recovery from alcoholism;

2.3. For advancement of health and for relief of the needs of the needy people in Hong Kong for the benefit of the Hong Kong community, HKIG helps people in Hong Kong recover from alcoholism

2.4. In furtherance of the objects of HKIG, HKIG’s activities include:

2.4.1. Respond to phone or walk-in requests for help from alcoholics and, when appropriate, arrange for AA volunteers to accompany them to an AA meeting.

2.4.2. Maintain AA contact listings, handle phone and mail inquiries, and route them to local groups, so that people in need are assured of help.

2.4.3. Distribute up-to-date meeting lists.

2.4.4. Purchase, sell and distribute AA literature such as Big Books on a non- profit basis.

2.4.5. Serve as a communication center for participating groups, often issuing regular newsletters or bulletins to keep groups informed about one another.

2.4.6. Provide speakers to groups and institutions seeking to learn more about preventing alcoholism and how to help people recover from alcoholism.

2.4.7. [deleted]

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2.4.8. Handle requests for information about AA.

2.4.9. Organize social, knowledge sharing and educational events within HK AA and the general public in Hong Kong as appropriate.

2.4.10. Maintain communication and cooperation – but not affiliation – with other organizations having similar objects to the objects of HKIG and helping professionals in the field of alcoholism

Amended as suggested by IRD 26 Aug 2020 and IRD 2 Dec 2020.

### **3. Membership**

3.1. Any AA group in Hong Kong that so wishes can belong to HKIG and send a representative to attend meetings and participate in HKIG events. A group may become a member of HKIG by signifying its desire to join and registering with HKIG.

3.2. All individual members of Hong Kong AA are eligible to serve in HKIG service positions (subject to the service position conditions defined below) and in doing so become members of HKIG.

3.3. There are no age, gender, race, or religion restrictions on membership in HKIG.

3.4. There are no dues or fees for membership in HKIG.

### **4. Representatives, Officers and Paid Employees**

#### 4.1. Representatives

4.1.1. Each AA group in Hong Kong may have one official representative and an alternate representative to attend HKIG meetings and vote on HKIG matters, these are the IG Representatives (IG Reps).

#### 4.2. Officers

4.2.1. HKIG shall also have the following four officers who shall serve as the executive committee. No HKIG Representatives, executive committee members or members of the governing body of HKIG shall be appointed to any salaried office of HKIG, or any office of HKIG paid by fees and no remuneration or other benefit in money or money's worth shall be given by HKIG to any HKIG representative, executive committee members or members of governing body of HKIG.

4.2.2. Officer positions will include:

4.2.2.1. Chairman who will serve for two (2) years

4.2.2.1.1. Chair Service Committee meetings. 4.2.2.2. Vice Chairman who will serve for two (2) years

4.2.2.2.1. Alternate for Chairman.

4.2.2.2.2. Serves as Chairman when Chairman is not available to attend meetings.

4.2.2.3. Treasurer who will serve for two (2) years.

4.2.2.3.1. 4.2.2.3.2.

4.2.2.3.3.

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Amended as suggested by IRD 26 Aug 2020 and IRD 2 Dec 2020.

Responsible for maintaining and reporting on HKIG accounts.

Responsible for paying HKIG bills and disbursing funds as approved by the relevant HKIG executive committees.

Prepare and report against annual budget.

4.2.2.4. Secretary who will serve for two (2) years 4.2.2.4.1. Take and distribute meeting minutes.

4.2.3. Executive committee members may be elected to serve two consecutive terms in the same position but thereafter must step down.

4.2.4. Sobriety requirement for executive committee members shall be two (2) years of continuous sobriety when placed into the position. Such sobriety requirement may be waived by majority vote of HKIG voting members.

4.3. [Deleted]

4.3.1. [Deleted]

4.3.2. [Deleted]

4.3.3. [Deleted]

4.3.4. [Deleted]

4.4. Conflicts of Interest

4.4.1. If a HKIG representative or a member of the executive committee is in any way (directly or indirectly) interested in a transaction, arrangement or contract or proposed transaction, arrangement or contract with HKIG that is significant in relation to HKIG's operations and his interest is material, he must declare the nature and extent of his interest to the other HKIG representatives and members of the executive committee at a meeting of HKIG;

4.4.2. The HKIG representatives and members of the executive committee must neither vote in respect to the transaction, arrangement or contract or proposed transaction, arrangement or contract in which he/she is so interested nor be counted for quorum purposes in respect of the transaction, arrangement, or contract, and if he does so vote his vote shall not be counted.

Amended as suggested by IRD 26 Aug 2020 and IRD 2 Dec 2020.

## **5. Voting and Elections**

5.1. Voting

5.1.1. All IG Representatives and Executive committee members shall have voting rights.

5.1.2. All votes for positions or HKIG matters will be decided by simple majority, in case of a tie Chairman can cast a deciding vote.

~~5.1.3. No voting by proxy, attendance by phone or in person is required to vote.~~

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## 5.2. Elections

5.2.1. Regular elections will be held every December for Executive committee member's roles or on an as needed basis should Executive committee members retire early.

5.2.2. Nominations for consideration for Executive committee members can be submitted by any member of HKIG.

5.2.3. Elections for leadership of Service Committees will be on an as needed basis.

## 6. Meetings

6.1. Meetings will be held monthly or more frequently as required.

6.2. Attendees may participate in person or by teleconference or video conference if such facilities are available.

6.3. Quorum for the meeting is any two (2) Executive committee members of which one must be the Chair or Vice Chair, and four (4) HKIG Representatives or their respective Alternates.

6.4. If a quorum is not achieved the meeting may proceed as scheduled and be minuted accordingly, but no official votes may be made.

## 7. Budgets and Finances

7.1. In accordance with AA World Service ("AAWS") suggested methods for financing an Intergroup office, we derive support through the following:

7.1.1. Group Collections: A.A. groups participating in the financial support of the HKIG office may choose at their discretion to make their contributions by setting aside fixed sums from their regular collections;

7.1.2. Special Contributions: Some groups provide a special collection box or basket in a convenient place during meeting times, inviting members to contribute. In that same vein, A.A. members may make individual contributions, on a pledge or voluntary basis;

Amended as suggested by IRD 26 Aug 2020 and IRD 2 Dec 2020.

7.1.3.

7.1.4.

Sales of AA literature: HKIG publishes its own meeting lists for HKAA and produce packets for new members of HKIG explaining AA. The AA literature are sold on a non-profit making basis with minimal surplus. The surplus is solely used for furthering the charitable objects of the HKIG in Hong Kong.

[Deleted]

7.2. Sufficient operating funds providing six (6) months of operating reserve is HKIG desired prudent reserve.

7.3. HKIG Treasurer will prepare and submit for approval an annual budget each November.

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7.4. Budget will be approved each December, in the event that the Budget is not formally approved, HKIG may use the previous year's budget as a temporary interim budget.

7.5. The members of the executive committee of HKIG must prepare annual financial statements for each accounting reference period to show a true and fair view and keep sufficient records of income and expenditures (including donation receipts) and proper accounting record.

7.6. Treasurer will circulate finalized accounts and budgets to all HKAA Groups.

7.7. The income and property of HKIG, however derived, shall be applied solely towards the promotion of the objects of HKIG.

7.8. No portion of the income and property of HKIG shall be paid or transferred directly or indirectly, by way of dividend, bonus, or otherwise howsoever, to the members of HKIG.

7.9. Any surplus funds on an annual/semi-annual basis are to be held in prudent reserve for their use in providing service and support to help alcoholics in Hong Kong recover from alcoholism.

7.10. If in the event of the dissolution of HKIG, all remaining funds will be distributed, according to the requirements as stated in Clause 13 hereof.

## **8. Additional Service Positions**

8.1. HKIG will have additional voluntary service positions in furthering HKIG's object.

8.2. Service positions will initially include:

8.2.1. Internet / Web master

8.2.2. Literature chair

8.2.3. Head of Social Committee

8.2.4. Head of Phone and Communications Team

Amended as suggested by IRD 26 Aug 2020 and IRD 2 Dec 2020.

8.3. Service positions should be held by individuals with at least one (1) year of continuous sobriety. Such sobriety requirement can be waived by majority vote of HKIG.

8.4. Service positions will be for one (1) year, with elections and appointments being done each December or on an as needed basis.

8.5. Additional service positions may be created as needed and voted on by HKIG.

## **9. Service Committees**

9.1. Subject to Clause 4.2.1 hereof, HKIG will have permanent and ad hoc committees to help HKIG carry out its charitable objects.

9.2. Budgets for each of the service committees will be included in the annual HKIG budget.

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9.3. Service committees may have multiple additional members who are not voting members of HKIG. Participation in service committees is voluntary and composition of the respective committees is to be determined by the committee members.

9.4. Permanent committees:

9.4.1. Public Information including Hospitals & Institutions (“H&I”) and community service

9.4.2. Phone and communication committee

9.5. Subject to Clause 4.2.1 hereof, various other sub committees and steering committees may be formed and voted on by HKIG as required. The tenor and composition of each sub-committee to be determined by HKIG. Sub committees may include the following:

9.5.1. International Committee including Asia-Oceanic Service Meeting (“AOSM”) and World Service Meeting (“WSM”)

9.5.2. Social Committee

9.5.3. Internet / Web Committee

9.5.4. Convention Committee

9.5.5. Literature Committee

## **10. Governing Law**

10.1. This document will be governed by the laws of Hong Kong.

## **11. Amendment**

Amended as suggested by IRD 26 Aug 2020 and IRD 2 Dec 2020.

11.1. This Constitution and By Laws may be amended from time to time by the voting members of HKIG.

11.2. Amendments are to be proposed by members of HKIG.

11.3. Amendments should be passed and adopted by majority vote

## **12. Adoption and Effectiveness**

12.1. This Constitution and By Laws is hereby adopted as the official constitution of HKIG as of 25 Jan 2021.

## **13. Winding up or dissolution**

If upon the winding up or dissolution of HKIG there remains, after the satisfaction of all its debts and liabilities, any property whatsoever (“the net assets”), the net assets shall not be paid to or distributed among the members of HKIG but shall be given or transferred to some other institution or institutions, having objects similar to the objects of HKIG, are registered charities in Hong Kong, and which shall prohibit the distribution of its or their income and property amongst its or their members to an extent of at least great as imposed on HKIG under or by virtue of Clause 7.8 hereof and this clause.

Amended as suggested by IRD 26 Aug 2020 and IRD 2 Dec 2020.

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Prepared by: Hong Kong Intergroup Reporting Committee - Alexandra S., Andrew N., Anna C., Jim J., Leigh C., Lucy J., Neil B. and Simon M.

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**END OF REPORT**